

Minutes for Annual Budget Meeting (Member's Meeting)

Trinity Bible Church of Ottawa

Date: 4 Dec 2008 Start @ 7:00 pm End 9:20pm

Chair: Rod Miller

Present: 39 members

Quorum required – 20% of total membership (59 Members, Quorum = 12)

Item	Person Responsible
<p>1) Welcome</p> <p>Purpose is review 2008 budget and present 2009 budget among other items.</p>	<p>Rod Miller</p>
<p>2) Scripture Reading Ephesians 2:19 – 3:21</p> <p>We are here as evidence our faith in the Holy Spirit.</p>	<p>Rod Miller</p>
<p>3) Prayer</p> <ul style="list-style-type: none"> - for Yetta Dekker's illness – by God's grace she is alive - pray that TBCO continues to be a lighthouse for others - Amber Schwabe's health - state of the government - Bethlehem Live – and the witness of our church through that 	<p>All</p>
<p>4) The last 18 months</p> <ul style="list-style-type: none"> - Un-incorporation to incorporation - celebrated last October TBCOs 25th anniversary - pastoral search and results – new pastor and new and growing congregation - new outreach opportunities including 40 days of Community You Feed Them, Alpha Program and its presence in the Osgoode mall - new governance structure -- pastor led and elder ruled, deacons of ministries - implementation of Youth Program Development Project Manager 	<p>Rod Miller</p>
<p>5) Change of Sunday Schedule</p> <ul style="list-style-type: none"> - presented to elders and deacons meeting in Nov. 2008 - review of financial resources, people resources, space resources - Catherine and Nikki's research was focused on what makes an effective kids worship/Christian education program 	<p>Nikki Giesbrecht</p>

<p>6) Presentation and Rationale for Change in Sunday Schedule</p> <ul style="list-style-type: none"> - changes will be implemented in January 	<p>Rod Miller</p>
<p>7) 2007 Audit</p> <ul style="list-style-type: none"> - TBCO agreed in May to pay a professional auditor. Maintaining sound financial books and abiding by Canada Revenue Agency rules is the law. - the auditor found there to be no substantive issues - the audit process brought us to realize a need for a Financial Records Management Policy - we expect the 2007 audit to be wrapped in two weeks (by the end of 2008) 	<p>Dave Gourlay</p>
<p>8) Financial Records Management Policy</p> <ul style="list-style-type: none"> - auditor suggested that we create policies in the areas of budgeting, records management, financial reports, tax receipts, donations, and cheques so that we are in accordance with what Revenue Canada Agency requires of us <p><u>Motion:</u> A motion was presented to accept the Financial Records Management policy – motion carried</p>	<p>Rod Miller and Dave Gourlay</p>
<p>9) Appointment of Treasurer</p> <ul style="list-style-type: none"> - Dave Gourlay has been appointed as the temporary Treasurer until the 2009 AGM in March. Dave has stepped down from the elders in accordance to TBCOs by-laws - the treasurer position needs to be filled 	<p>Rod Miller</p>
<p>10) 2008 Budget Revision #3</p> <ul style="list-style-type: none"> - recalls a year ago that there wasn't money for Sunday School material and the church wasn't even sure if they could guarantee the pastor's salary - current budget based on status quo in April - governance change to deacons responsible for ministries - since April there has been growth in number and total donations - aim to run a church of excellence - growth in ministry opportunities - Dave opened the floor for questions. None were posed. 	<p>Dave Gourlay</p>

<ul style="list-style-type: none"> - significant work in the property area has been done - we are looking a number of areas to make the church a church of excellence (examples include: upgrade in sound board, electronic drums, new projector, tile in the foyer, work in the sanctuary) - <i>Question from the floor</i> about the governance of You Feed Them. <i>Answer:</i> it currently runs under Outreach ministry. You Feed Them will have their own budget line item. - we must spend by law 80% of the funds we take in <p><u>Motion:</u> that the 2008 revision budget #3 be approved – motion carried</p>	
<p>11) Budget 2009</p> <ul style="list-style-type: none"> - The process for arriving at the budget was describe. Each o the deacons were asked what could their ministry would look like for their respective areas. Each deacon then presented their ministry vision for 2009. <p><i>Worship</i> – an excerpt from a book was read</p> <p><i>Discipleship</i></p> <ul style="list-style-type: none"> - the aim is to move along the spiritual continuum as illustrated on the foyer wall at Trinity until each follower is Christ-centred. Small groups, Alpha, Alpha marriage, library, Celebrate Recovery are examples of programs that are run for the purpose of growing closer to Christ. Literature is also made available including pieces like ‘Our Daily Bread’. There is also a program currently running to train mentors. - Senior High – in September attendance tripled – we currently have four youth leaders. In February there are plans to open programs for youth in the larger area. Junior high averages 10 kids mostly guys. Once a month there is a special event including door to door handouts for camps. Half of the kids are not from Trinity. <p><i>Fellowship</i></p> <ul style="list-style-type: none"> - fellowship -- hospitality (which means compassion), parking attendants, greeters, welcoming centre, coffee hour, potlucks, special events are all included under this ministry. - Fellowship is showing compassion for brothers and sisters and newcomers - On December 14th there will be a brief meeting to discuss a new plan for how to connect with people. Deacons are looking 	<p>Dave Gourlay</p> <p>Michael Zinc</p> <p>Keith Brown</p> <p>Nikki Giesbrecht</p> <p>Anne Miller and Mariann Sheldrick</p>

<ul style="list-style-type: none"> - we are looking at investing in equipment for worship including microphones as well as equipment for the offices, and we looking at capital expenditures for the property budget - elders discussed and prayed on the budget proposal presented by the deacons. The elders unanimously voted in favour of the optimal budget (a deficit budget – we would like to think of the budget as a faith budget). To mitigate the loss, we have taken into account a number of risk management strategies including: priorities will be assigned to line items; a process implemented for capital projects and spending; with some exceptions, expenditures to be approved in advance to confirm cash available - 96 envelopes are out in the congregation – an additional \$24 dollars a week per family envelope will make up the projected deficit - appreciation for how much money the congregation already gives – there is an desire for more families to attend - desire to minimize fundraising for special events - desire to move communications budget to line item and more specifically to its own ministry. There is a desire to have a deacon of communication by the next AGM. <p><u>Motion:</u> to pass the 2009 budget – motion carried</p>	
<p>13) Children’s Ministry Proposal</p> <ul style="list-style-type: none"> - will be implement beginning Sunday, January 4th - Nursery 0-35 months – learn that God created them special – graduate from Tiny Sprokets - Pre-School – Ages 3-5 – Gears and Gizmos - Grades 1-6 (Elementary) – Fun Factory - Junior Youth Grade 7-8 – The Works - outline of mission and vision - more volunteers are needed under this new program - 80% of the mega churches out there became mega churches because of children’s ministry 	<p>Nikki Giesbrecht and Catherine McLaughlin</p>
<p>14) Questions</p> <ul style="list-style-type: none"> - Will the children’s presentation by Nikki and Catherine be made to the entire congregation? Answer Yes. 	

<p>15) Scripture Reading</p> <ul style="list-style-type: none"> - 2 Corinthians 9 - note that TBCO has an opportunity to sow generously 	<p>Rod Miller</p>
<p>16) What does leadership look like in a church?</p> <ul style="list-style-type: none"> - sharing Noah's story – very bizarre example of leadership to follow - Abraham's story – at 75 yrs God told him to take every he has to go on a trip - Joshua's story - Giddeon's story <p>A vision from TBCO has been cast. Do you believe in the leadership in this church? We will be a destination church, at least for this generation so we must ensure this church becomes a place that people really want to come to. Nikki has told us that that the health of the church lies in the kids program. Pray about getting on board for this program.</p> <ul style="list-style-type: none"> - encourages audience to read on their own John 17 (theme: unity) - asks audience to buy into the vision cast and the leadership God has put in our path 	<p>Shawn Ketcheson</p>
<p>17) Close in Prayer</p>	<p>Shawn Ketcheson</p>
<p>18) Meeting Adjourned</p>	<p>Rod Miller</p>