

Draft Minutes for 2010 AGM (ver. 1.0)

Trinity Bible Church of Ottawa

May 7, 2011

Start: 3:00 pm

End: 6:00 pm

AGM Co-Chairs: Gary Bunting and Michael Zinck

Secretary: Bryan Tinlin

Proposal Facilitator: Pastor Shawn

Members present (based on sign-in sheet): 33 of 55

Item
1. Devotion, Opening Prayer, Praise 1 John 4:9-10
2. Reminder to membership to please sign the membership list.
3. Establishing a Quorum for Meeting <i>Section 2.06 Quorum</i> (a) For all matters <i>except constitutional amendments</i> a quorum for an annual or special meeting of members shall be constituted by the presence of twenty percent (20%) of the total membership of the church (save and except associate members) immediately prior to the time of the meeting in question. There are 55 members at TBCO. A quorum requires 20% of the membership. There were 32 members present. A quorum was established.
4. a. Review of the format of this year's AGM ANNEX A b. Vote on the agenda. Motion: Keith Brown moved to pass the agenda. Sue Ketcheson seconded. No discussion. Motion passed.
5. Approvals: a. <i>2009 AGM Minutes</i> Motion: Walter Schwabe moved to pass the 2009 AGM minutes as previously circulated. Kevin Ferguson seconded. No discussion. Motion passed. b. <i>All Year-End Reports</i> Thanks for all that provided feedback. Answers to the grouped questions were emailed to the congregation. Motion: Nancy Halloran moved to pass the year-end reports as previously circulated. Linda Cudmore seconded. No discussion. Motion passed.
6. Financial Reports a. Announcement that a finance committee was formed and met for the first time on September 9, 2010. The committee comprised of Sarah Ferguson, Kim Zinck, Rob Downs, Cilla Exelby, and Ken Dekker.

Item

- b. Thanks for all that provided feedback. Answers to the questions were emailed to the congregation.
- c. 2010 Audited Financial Statements
Motion: Kevin Ferguson moved to pass the 2010 audited financial statements. Rob Downs seconded. Discussion. Motion passed.
- d. 2011 Budget Presentation
Motion: Kevin Ferguson moved to pass the 2011 budget. Rob Downs seconded. Discussion. Comment. The Camp Committee would rather manage their own finances. Motion passed.
- e. Youth Pastor (Intern)
An announcement was made to the members that the church is not in a financial position to hire a full-time fully qualified youth pastor in September 2011. This decision was made by the board.
- f. 2011 Year End Audit
Motion: Kevin Ferguson moved for TBCO to engage Watson Folkins Corey LLP for the 2011 year-end audit. Eldon Lockhart seconded. Motion passed.

7. Nominations

- a. Stepping Down: Acknowledgement of service to TBCO
 - i) Thanks to Dean Giesbrecht, Kevin Ferguson, and Walter Schwabe for their service to the board.
 - ii) Thanks to Andrew Ferguson, Dennis Kuz, Theresa Poirier, and Nikki Giesbrecht for their service as Deacons.
 - iii) All leaders had their feet washed, were thanked by individual members of the congregation for their contribution to TBCO, and had a scripture read over them.
- b. Nominations process
 - i) The Chair of the Nominations Committee, Walter Schwabe, walked everyone through the nominations process.
 - ii) The Chair of the Nominations Committee, Walter Schwabe, reviewed the next steps required to complete the vacant nominations. Within the next month there will be an announcement made of the vacancies filled.
 - iii) A nominations committee will be formed when the candidates for the leadership positions are announced. Walter apologized that this committee had not been formed in a timely fashion.
- c. Welcome to the Board
 - i) Welcome to Dave Gourlay to the Board.
- d. Walter Schwabe has agreed to serve in an 'ex-fficio' (advisory capacity) to the Board.

8. Three Proposals

- a. Prayer from Dennis Kuz for God's Holy wisdom and direction for the rest of the meeting.
- b. Michael Zinck reviewed the 'W' graph to help everyone understand where we are at in the consultation process and what the rest of this meeting will look like.

[ANNEX B](#)

- c. The co-chairs announced that the committee chairs, or their designates, would be presenting each of their proposals at this time.
- d. Templates were followed by all the committees in constructing their proposals.
[ANNEX C](#)
- e. Presentations

Proposal #1: Signage

Presenter: Darryl Prail

- Presentation (10 minutes)
- Q&A (10 minutes)
- Knee group facilitated by Shawn (10 minutes)

Where should the church be five years from now? Does this proposal help us get there?

Total Group Feedback: Signage

- bigger signage is needed in order for TBCO to be found
- smaller directional signs can be done now
- TBCO must be sensitive to the light pollution that may be caused by the new signage to its neighbours
- it is necessary to upgrade the sign – the proposal was well received
- loved the LED sign – awesome idea – loved the scrolling
- TBCO needs higher visibility in the community and signage in the community
- better visibility from the road can be achieved (or solved) by clearing the trees from the road so that folks can see a full parking lot on Sundays
- signage at the 416 is needed – TBCO is off the map
- loved scrolling sign – has to be large enough for people to be able to read – messages need to be short
- more community awareness is needed
- didn't like scrolling sign – people wouldn't be able to read it; need short messages
- strive to double the church and therefore signage should reflect a larger church
- need street signs
- TBCO website name must be on the sign
- people within our group are split on the small directional signs
- when people want to find TBCO they find it (e.g. clothing exchange people have no problem finding us)
- we can achieve all of the objectives with the talent at TBCO with the exception of the LED board
- signage is critical if we want to stand apart from other churches in the community
- two members from our group thought that teaching the bible and filling the church is the priority. Signage is lower on the list of priorities (more important than a sign is our need to continue to teach the truth unashamedly; more important than a sign is a full Sunday school program)

Proposal #2: Facility Improvements

Presenter: Frank Hallam

- Presentation (10 minutes)
- Q&A (10 minutes)
- Knee group facilitated by Shawn (10 minutes)

Total Group Feedback: Facility Improvements

- essentials need to be addressed to avoid a law suit (broken chairs, poor flooring)
- don't put so much focus on the building that we lose focus on the lost
- roof and like maintenance should be set aside in the budget
- What is the purpose of the sanctuary? If a soccer facility is constructed then soccer should not be played in the sanctuary.
- don't lose focus of our mission that we are called to reach the lost
- first impressions are important
- the condition of the church is important for newcomers
- short term tasking is important as opposed to downloading all projects on the committee
- air conditioning should be a priority
- canopy and roof are a priority
- total costing of \$201,000 for improvements is conservative. This works out to an additional \$3,500 in monthly income
- building maintenance is important – safety issues need to be addressed first over aesthetics
- if ministries are to work effectively in this building, maintenance need to be done
- we need to recruit rich people
- property needs are more important than sign needs – perhaps a very inexpensive sign is needed to divert funds to maintenance
- cost will only increase if we don't address the deferred maintenance now
- phased in approach is needed – we must do something
- we have to bite the bullet
- the pillars on the ground outside the front door are a safety issue, particularly in the winter. Folks may trip on them
- funds needs to be dedicated in the budget
- fundraising for canopy – not really needed
- we need to have faith that God will provide the funds to pay for deferred maintenance

Proposal #3: Soccer – Presenter: Ryan Dekker and Nikki G.

- Presentation (10 minutes)

Q&A: Costs

- Turf is \$200,000 to \$230,000; could double, triple, or quadruple the church; there's a reason why God gave us this land
- Dome – 1 million to 2 million dollars
- 100 kids came to Upward soccer – one family of the 100 kids now come to TBCO
- soccer could be income generating

Item

Knee group facilitated by Shawn (10 minutes)

Total Group Feedback: Soccer

How do we intend to evaluate the spiritual effectiveness of a soccer ministry?

- were we poorly equipped to provide the spiritual guidance to the 100 kids last summer and that is the reason why we only have one family attending TBCO? What spiritual fruit was borne from last year's soccer ministry?
- What evidence is there that the significant investment from soccer will net a better spiritual return than if we invested that money in other church programs of any kind (outreach, VBS, Alpha, sleeping bag, or other new and innovative programs?)
- perhaps if we were to turn our spiritual focus on reaching the lost and turn to soccer, perhaps God would bless us with the families who would contribute to maintaining the building
- soccer could be an effective way to reach out to the youth and share the gospel; there is concern that we are focusing on a single project to reaching the lost
- Jesus was intentional in reaching the lost. Is God calling us to implement soccer?
- soccer should not be seen as the panacea to reaching the lost – an effective church strategy would be multi-pronged, intentional, and measurable
- start with natural field – not dome
- mimic Upward Soccer ministry program
- research where people will come from
- need a rich investor – maybe a rich Christian investor
- can we lease the land?
- it is a lot of money and a lot of risk – there are additional factors to consider when running a soccer ministry, eg. parking lot upgrade is needed – revenue model needs to be seen before a decision on soccer's feasibility can be made
- how can soccer be integrated into the church curriculum?
- soccer is like a clothing exchange every day
- we had faith for YFT so why don't we have faith for soccer?
- other private citizens are not operating soccer facilities in order to make money. What does this tell us?
- our 100 acres are under exploited because we are in the hole due to deferred maintenance. We should partner with Christian organizations to help us with our reality
- a full-time youth pastor is missing – at least one youth pastor is needed – this is step one
- soccer would be able to reach the kids
- partner with outside ministries to help us with the cost of getting this started
- if we assume that soccer would reach the kids and soccer is in need, could we secure grant money or community money to pay for the dome?
- a \$200,000 figure is a big faith factor
- church needs to pick something and go for it
- we aren't achieving our mission – soccer could achieve this
- Trillium fund grant could be good but they may put restrictions on us we wouldn't like
- we need to choose something and give it all we have
- we need more statistics and info on some of the questions we have

Final Feedback to Elders

We need to connect with the lost; love one another. What is God calling us to do? We aren't living our mission at TBCO very well.

What does it mean for TBCO, if YFT started with nothing and now they are blooming? We are trying to do the same with our ministries. What's the difference between YFT and what we are trying to do?

- YFT was God-led – if soccer ministry is God-led the same will happen
- If the leaders of the soccer ministry are obedient, soccer will flourish at TBCO
- Being biblically grounded and focused is the answer – once the church achieves this, programs like soccer will take off
- Fellowship occurred at the Mann's
- partner with other churches to make soccer happen
- heavy equipment training could accomplish multiple projects
- prayer is the most important part – God speaks to us through prayer – God will light our path
- God may only be planting a seed at TBCO – we may not see the fruits of our labour
- If we just put emphasis on the facility then there is no point in us being here; this church needs a passion for people...a passion for something
- there needs to be volunteers who are committed to devoting themselves to soccer
- start small and it will grow – for instance, we could run a Thursday night soccer program while providing parents with biblical training
- do we trust God enough that He can pull this off – supply everything we need? Are we trying to limit God?
- we could raise \$500,000 in this church by raising \$3,200 per family per year who would then get a tax receipt. It works out to \$2,200 per family per year
- are our current ministries successful? How do we measure success? Amanda Schwabe story is an example of success
- our ministries have to be ones that touch people. We do that
- when we have the vision, the money will show up. There are wealthy Christians who are looking to invest
- if we want to follow God we need to follow his plan. As a church we need to pray and fast for 40 days for the purpose of discerning God's will for us both corporately and individually
- we need to figure out where is God already working and then we join him. How do we measure success? By fulfilling the Great Commission. Success is living that out.

9. Closing Prayer

10. Meeting adjourned

ANNEX A – Email to the Congregation on April 11, 2001

TBCO 2010 AGM

Saturday, May 7 at 3:00pm

Dear TBCO,

Last year your elders expressed a desire to hold an AGM that spends less time on administration and more time discerning where God is leading us. To accomplish this goal a review was made of the traditional format of our AGM and subsequently some constructive changes have been made.

After much thought and prayer the elders decided to allocate 30 minutes to administration and 90 minutes to discussing the three proposals (soccer, signage, and facility refurbishing) put forth by three committees. The elders believe that this new format will stimulate and engage the congregation.

To make this new format a reality the 2010 AGM and financial reports have been published on the TBCO web site (<http://www.trinitybiblechurch.ca/tbco-docs--policies/>) three weeks in advance of the meeting in order to give all congregants an opportunity to pray, review, reflect, and raise any questions or provide feedback prior to the AGM.

All questions and feedback related to financial matters should be sent to treasurer.tbco@gmail.com by Friday, April 29. All questions and feedback related to all other matters should be sent to bryan_tinlin@carleton.ca by Friday, April 29.

The questions received will be grouped by theme and answers emailed to the congregation as soon as possible. Through this more efficient means of communication we can achieve our goal of keeping the administrative component of the AGM to 30 minutes while honouring the need to be open, transparent, and accountable.

The second decision made was to eliminate the verbal reports normally given by the deacons and elders. Again, since the objective of the meeting is to spend more time on vision casting, it was determined that the verbal reports were a regurgitation of the written reports and therefore an inefficient use of the meeting time.

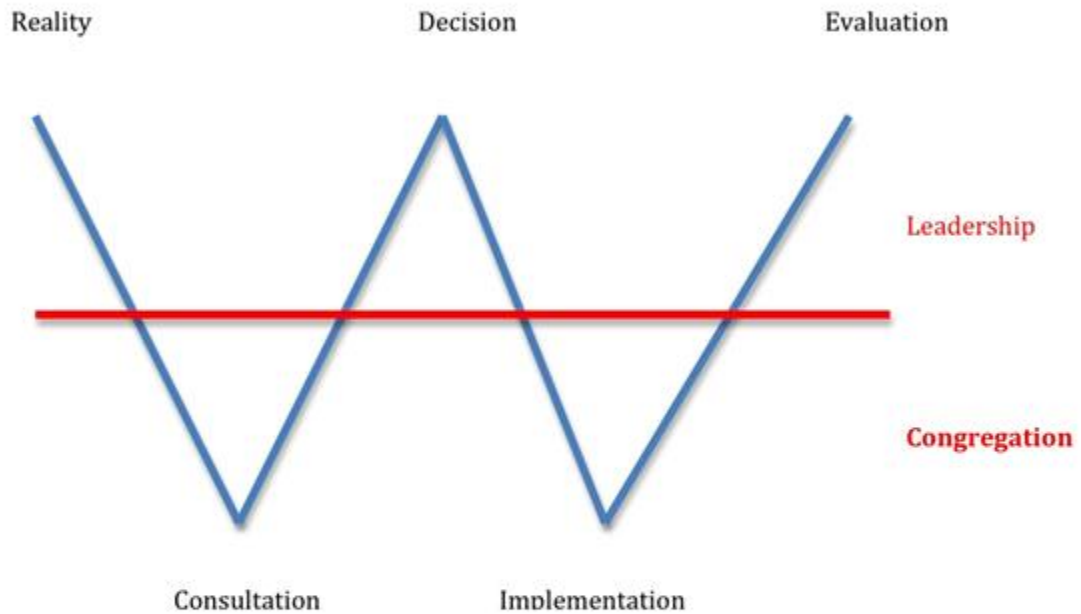
In summary, you can expect the format of the AGM to look as follows:

- opening prayer and praise
- one motion to be presented for all reports except for finances
- approval of the financial statements for 2010
- approval of the budget for 2011
- presentation of new leadership
- discussion of the three proposals
- closing prayer
- potluck fellowship time

In Jesus' name,
The Elders

ANNEX B – W: Strategy for Moving TBCO Forward

Advancing the Kingdom: TBCO's Strategy for Moving Forward



- Stage 1 Reality gathering with the congregation on October 1, 2010
- Stage 2: Leadership submits proposal to the congregation for consultation
- Stage 3: Decision made by the leadership
- Stage 4: Implementation by the congregation
- Stage 5: Evaluation by the leadership

ANNEX C – Proposal Templates

Why is this important at TBCO?

<what part of the TBCO vision, mission and values does this project support?>

What is our present reality?

<explain where we are currently at both a physical and spiritual level>

What would this project do to help TBCO advance God's kingdom?

<share the vision of what we would be striving for>

How could we get there?

<list steps, milestones and expected timeline here>

<could list options here if there is more than one way to meet objective>

<please include diagrams if this would help people understand better>

What are the expected costs?

<ideas for funding raising methods are also welcome>